



FOOD STALL HOLDER Policy

The Festival Committee reserves the right to alter this policy in any way without notification, however, will endeavor to contact stall holder should these changes affect the stall holder.

1. The 2023 Gayndah Orange Festival Market Day will take place Saturday 29th April 2023 in Meson Street, Gayndah. The 2023 Family Fun Day will take place Sunday, 30th April 2023 at the Gayndah Show Grounds, Spencer Street, Gayndah.
2. Stall sites are **\$80 per site for Saturday and \$30 per site for Sunday**. Each stall site has a 3m frontage and is a minimum of 3m deep.
3. Powered sites are strictly limited and can therefore not be guaranteed. An additional **\$30 for power** will be charged if available. Power needs must be indicated on application form, and number of heating appliances etc that require power.
4. Stall sites may be located up to 50m from the power supply. You are required to provide your own earth leakage board, electrical leads and lighting, and these boards and leads must be compliant with safety regulations. (Leads and power boards will not be supplied by the Festival) – **No power boards or leads – No power supplied.**
5. All leads are to be safely secured to not cause a trip hazard.
6. Copies of your Local Council Food Operators License and Certificate of Insurance must accompany your application. Your application will not be considered if these copies are not attached to your application.
7. Local Council Food Operators License and Certificate of Insurance must be displayed in your stall area.
8. Stalls selling food to the public will comply with the health guidelines and regulations in regard to food preparation and handling. Inspections by the Environmental Health Officer will occur throughout the weekend.
9. Only foods and drinks listed on your application may be sold on the day. You will be asked to remove food etc from sale that is not listed on your application.
10. When completing the application form please include the stall height, type of stall (e.g. tent, van, table, etc.) and whether you require your vehicle to be located within your site.
11. Stall sites are rotational. There is no guarantee that the site allocated will be the same as previous years. The Committee shall take into consideration the nature of the stall when applying this policy (eg not placing chocolate stalls in the western afternoon sun).
12. All stall holders are requested to provide a copy of current Certificate of Insurance policy and this must accompany your application. Your application will not be considered without a copy of your insurance.

13. Stall holders who do not disclose all articles that will be sold at their stall will be asked to remove the unlisted items from sale immediately.
14. Should your stall encroach onto another stall holders area, you will be asked to dismantle your stall and erect in the correct location.
15. No site is considered booked until the Gayndah Orange Festival Inc. Coordinator has notified you of acceptance via email. Payment in full must be received by the due date or the site automatically becomes vacant and will be reallocated to the next interested applicant.
16. Applications will be open until 8th April 2023.
17. Cancellations after payment and prior to 8th April are provided with a 80% refund. No refund will be provided after 24th April 2023.
18. Stall holders behaviour and professionalism will be taken into consideration for future Festivals. Any decisions made on the day, by the Stall Coordinator are final, and no discussions will be entered into.

SATURDAY MARKETS

19. Trading hours for Saturday 29th April are from 8am till 4.00pm. Trading till 9pm is available but you will require your own internal lighting.
20. All Stall holders are to meet the Stall Coordinator at the assembly point at the intersection of Meson and Fielding streets at 6am. No entry is permitted before the Stall Coordinator authorises entry due to safety and road closure regulations.
21. Site numbers and locations will be provided via email by 24th April 2023.
22. All vehicles associated with the stall holders must be removed from the show grounds by 8:45am sharp. Passenger Vehicles are not to be used as part of your stall area unless prior approval has been granted. There are limited sites where vehicles can be kept behind or close by the site.
23. All food stalls are to be closed at 9pm and exit the street by 10.30pm sharp to allow the road to be cleaned before reopening.

SUNDAY MARKETS

24. Trading Hours for Sunday 30th April are from 8am till 1pm.
25. Site numbers and locations will be provided via email by 24th April 2023.
26. The stalls will operate at the Gayndah Showgrounds, Spencer Street, in conjunction with the Family Fun Day.
27. All stalls must be dismantled and exited the show grounds by 2.30pm.

